



Complete Videoconference Package

Meeting Room

- Comfortable ergonomically correct executive leather arm chairs
- Extra wide tables with non-glare hard writing surface
- Fluorescent and incandescent lighting with dimmers and clearly marked controls
- Adjustable thermostats
- Amenities to consist of seminar pads, pencils, hard candy & bottled water

Audio Visual Equipment

- Polycom Viewstation Videoconferencing System
- 3 ISDN lines (384 kbps)
- Outbound or inbound domestic calling (International based on actual outbound call fees – there is no additional charge for inbound calls)

Food & Beverage

- Beverage & Snack Service to include a variety of beverages fresh whole fruit and assorted snacks

Price (based on a domestic call conference of less than three hours)

- \$550 equipment rental for the first hour and \$100 for each additional hour
- \$45.00 per person inclusive of sales tax and service fee

If connecting three or more sites (domestic)

- \$125 per hour per site for outside Bridging Service

If power point slides need to be transmitted

- \$195 rental of a scan converter